

TERMS AND CONDITIONS

- A registration form must be completed upon enrolment.
- Invoices will be distributed 2 weeks prior to the start of each term.
- Fees for vocational classes are to be paid termly, (half termly and monthly can be arranged upon request) and are due by the end of the first week of each term. Failure to do so will result in a £10 late fee. Failure to make a payment 2 weeks after the late fee has been added to the bill will result in your child not being able to participate in class.
- Fees for the Youth Production company are to be paid in full, (half termly and monthly instalments can be arranged upon request) and are due by the end of the 1st rehearsal. Failure to do so will result in a £10 late fee. Failure to make a payment 2 weeks after the late fee has been added to the bill will result in your child not being able to participate in rehearsals.
- Fees will be reviewed annually.
- A half terms notice is required for all pupils no longer wishing to continue with vocational classes. Failure to do so will result in being charged for the following term.
- If your child does not wish to continue with the Youth Production company part way through the rehearsal process, the full amount of the show will still be payable.
- If a class is cancelled by Bullfrog Productions, you will be offered to attend a rescheduled date and time or offered to receive a full refund. If your child is unable to attend a class that takes place, no alternative or refund will be available.
- Parents are not permitted to watch classes. However, we offer a 'watching week' 3 times a year, on the 2nd to last week of each term, to allow parents to appreciate their child's progress. Watching Week does not apply to the Youth Production company.
- All Ballet, Tap and Modern classes will work towards examinations. Examinations are not compulsory, and Bullfrog Productions reserves the right to decide when to enter a student into an examination.
- All pupils must wear the correct uniform to classes. This includes no jewellery, and hair being times back at all times. Ballet students should wear their hair in a bun, unless they are physically unable to do so. Students are advised to bring a bottle of water with them to all classes, and those staying for multiple classes can bring snacks for between classes.
- Parents of our younger students are reminded to please bring their child early enough to allow time for a toilet trip before class, to avoid disruption and wasting class time for themselves and their peers.
- Mobile phones must be turned off or switched to silent if brought to class.

- Students are expected to conduct themselves in a disciplined manner, both inside and outside of classes, and be respectful of both their peers and teachers at all times. Students are reminded they are representatives of Bullfrog Productions, and how they behave will reflect the ethos of the school. Bullying of any kind will not be tolerated and will result in your child being asked to leave Bullfrog Productions. Please see our Child Protection Policy for examples of behaviour that is not acceptable.
- All teachers hold enhanced DBS certificates and are first aid trained. Tactile correction is a necessary technique used by dance teachers to correct the physical lines of the body, and at any time this is used will be for educational purposes only and will be used with the utmost care and professionalism.
- Photography and Videography may be taken of students during classes and used for publicity or reference. If you do not wish for your child to appear in any photography or videography, please inform us in writing.
- Bullfrog Productions cannot undertake any responsibility for any loss or damage of personal property. Any personal items brought to class, and any cars parked in the Jubilee Centre Car Park, are at your own risk.
- Bullfrog Productions follows a strict GDPR policy, and your personal and confidential information will not be given to any 3rd parties under any circumstances, unless required by law. We will seek written permission to pass information on, where required, for the purposes of exams and shows.
- Please contact us directly if you wish to see proof of insurance, licences or risk assessments.
- Bullfrog Productions reserves the right to amend these terms and conditions at any time, without prior notice.